

On-line Training Program in Deafblindness



Fall 2015

A preservice online training program in deafblindness is available through Utah State University. Based on the National Intervener Competencies, the courses are designed to prepare paraprofessionals to work as interveners with children and youth who are deafblind. It can also be useful to teachers, parents, administrators, and adult service providers. This coursework won the 2007 Blackboard Greenhouse Exemplary Course Award, which recognizes it as one of the top ten online courses in the country.

The deafblind coursework is designed to be taken consecutively beginning with Introduction to Deafblindness.

Courses in Deafblindness (Undergraduate/Graduate)

COMD 4660/COMD 6660	Introduction to Deafblindness (4 credits)
COMD 4840/COMD 6840	Vision and Hearing Loss (4 credits)
COMD 4890/COMD 6890	Additional Issues in Deafblindness (4 credits)
COMD 4250	Practicum Work Study (2 credits)

National Intervener Credential

For those wishing to obtain the National Intervener Credential, the following coursework is required at this time.

COMD 4660/COMD 6660	Introduction to Deafblindness (4 credits)
COMD 4840/COMD 6840	Vision and Hearing Loss (4 credits)
COMD 4250	Practicum Work Study (2 credits)

The following options are available to interested students:

Option 1: Students can take the training program in deafblindness that consists of two 4-credit hour classes to be offered in the Spring, Summer, and Fall. Undergraduate tuition is currently \$290/credit hour (\$1,160/course). Upon successful completion of the coursework, students will be awarded a certificate of completion from USU. These courses can also be taken for graduate credit. Tuition rates for graduate credit is currently \$370/credit hour (\$1,480/course). **(Utah residents have a different tuition rate which includes student fees.)**

Option 2: Students can take the coursework as part of an Associate's Degree program in General Studies with a Focus in Deafblindness. This online program includes 30 semester hours of general education classes and 30 hours of coursework that includes the deafblind classes and other related topics. If interested in participating in this training, please contact: Linda Alsop, SKI-HI Institute, (435) 797-5598, linda.alsop@usu.edu.

Option 3: Students can take the two-course training program on a **non-transcript basis**. **Please note that we can only accept 10 non-transcript students per semester.** The cost for non-transcript tuition is \$130/credit hour (\$520/course). Upon successful completion of the coursework, students will receive a certificate of completion from USU. **If you choose to take the course for non-transcript, contact Fran Payne (435) 797-5591 or fran.payne@usu.edu, for a non-transcript registration form.*

How To Register

UNDERGRADUATE COURSES:

ComD 4660: Introduction to Deafblindness
ComD 4840: Vision and Hearing Loss
ComD 4890: Additional Issues in Deafblindness
ComD 4250: Practicum Work Study

GRADUATE COURSES:

ComD 6660: Introduction to Deafblindness
ComD 6840: Vision and Hearing Loss
ComD 6890: Additional Issues in Deafblindness

HOW TO REGISTER FOR THE NON-TRANSCRIPT OPTION:

Students may take the deafblind courses on a **non-transcript basis**. Please contact Fran Payne (435-797-5591, fran.payne@usu.edu) to request a NON-TRANSCRIPT Registration Form. We will E-mail the form to you. Please complete it, then fax the form to Fran Payne at (435) 797-5580. The cost is \$130 per credit hour (\$520 for a 4 credit hour course). **DO NOT REGISTER ONLINE.**

HOW TO REGISTER IF YOU ARE A PURSUING AN ASSOCIATE'S DEGREE:

1. The first thing you will need to do is notify Linda Alsop (435-797-5598), as soon as possible, of your plans to begin the Associate's Degree Program from Utah State University. She will put you in touch with a University Advisor to help you plan your course of study.
2. You will then need to apply for admission to Utah State University and pay a processing fee of \$40. Go to USU's Admissions Website, <http://www.usu.edu/admissions/applyonline/>, and complete the application and pay the fee. You will receive notification from the University after you have been accepted. You will also receive your A# and password.
3. After you have your A# and password, follow the instructions below to register for classes.

HOW TO REGISTER FOR COLLEGE CREDIT (UNDERGRADUATE OR GRADUATE):

1. Go to the USU Distance Education Website, <http://distance.usu.edu>.
2. If you are new to Utah State University and do not have a student number of A#, click on "Future Students" which is located near the top left side of the page.
3. Then click on "Admissions" which is located near the top center of the page. Click on "Quick Admission." All students must complete a quick admit before registering for courses. This link will take you to an Admissions Login Page. There you will follow the directions for creating a Login ID and a Pin. Then press Login. Follow the directions on the following screens. You will want to register as a **non-degree seeking student**. You will need to enter your name, address, phone number, social security number, e-mail address, etc.

How To Register (cont)

4. Once step 3 is completed, you should receive an e-mail indicating that you have successfully submitted a request for registration, and that you need to allow 24 hours for processing. If you encounter problems with your registration, contact the Regional Campuses and Distance Education Office at Utah State University, Phone: 435-797-9700.
5. After you have received an e-mail with your student number or A#, you will need to create a password. Go to <http://id.usu.edu/password> and select "create password." There you will need to enter your student number or A#, and continue to follow the directions for creating your password.
6. Once you have your student number or A# and your password, go back to <http://distance.usu.edu> and this time select "Course Search" which is located on the left side, midway down under the header, "Quick Access Links." Enter the title of the course you are looking for such as ComD 4660 and press "Search." Click on the course and a box will appear where you can select your location. If you do not live in Utah, select "Out of State" and click on the save button on the right. This will place the course in your shopping cart.
7. Once your course is saved in the shopping cart, click on the "Saved Courses" button (upper right), and it will display a screen that lists the CRN number. Please write down this CRN number because you will need it to register. Below the course information box is a link to Banner. Click on the link, and it will take you to the Banner login page (https://ssb.banner.usu.edu/zprod/twbkwbis.P_WWWLogin). Here you will need to enter your student number (A#) and password. Then select "Student," then "Registration," then "Add or Drop Classes." Then select the term (Fall 2014), and click that you agree to the tuition and fees statement. In the center of the page you can insert your CRN number. Submit changes. And you should now be registered for the course.
8. If at any time you would like to pay your account balance or update your personal information, you can login to Access Banner. Go to <http://banner.usu.edu>. Click on USU ACCESS BY-PASS PORTAL (left side of page). Enter your A# and password. Then select the option for which you are looking.

Fall 2015 Calendar

April 10	Open Registration Begins
May 11	Tuition and Fees Assessed
August 19-20	No Registration Permitted
August 19 (5:00 PM)	Tuition and Fee Payment Due
August 20	Undergraduate Registration Purge Process Begins
August 21 (10:00 AM)	Open Registration Continues, Tuition and Fees Due Daily
August 31	First Day of Classes
September 4	Last Day to Add without Instructor's Signature*
September 5-21	Instructor's Signature Required to Add a Class*
September 12-13	No Registration Permitted
September 12-13	Registration Purge Process Begins
September 14	Open Registration by Instructor Signature Only Continues, Tuition and Fees Due Daily
September 21 (5:00 PM)	Last Day to Receive Tuition Refund*
September 21 (5:00 PM)	Last Day to Add Classes (includes Audits)*
September 21 (5:00 PM)	Last Day to Drop Classes without Notation on Transcript*
September 22	\$100 Late Tuition Payment Fee
Sept. 22 - Nov. 2	Course Withdrawals Show as W on Transcript*
Sept. 22 - Dec. 18	Adding Classes Not Permitted
November 2	Last Day to Withdraw from Classes (W on transcript)*
November 2	Last Day to Change to P/D+/D/F Option*
Nov. 3 - Dec. 18	Withdrawing from Classes Not Permitted
December 14-18	Final Examinations
December 23 (10:00 PM)	Deadline for Instructors to Submit Final Grades

Please Note: Registration and refund dates for courses are determined by using the following calculations: Registration dates: 1-6% of term, open registration; 7-20% of term, need instructor signature to add a course; after 20% of term, adding a course requires a petition and \$100 late-add fee; 21-60% of term, dropped courses will show as W on transcript; after 60% of term, no drops allowed. Refund dates: 1-20% of term, 100% refund is given; after 20% of term, 0% refund.